



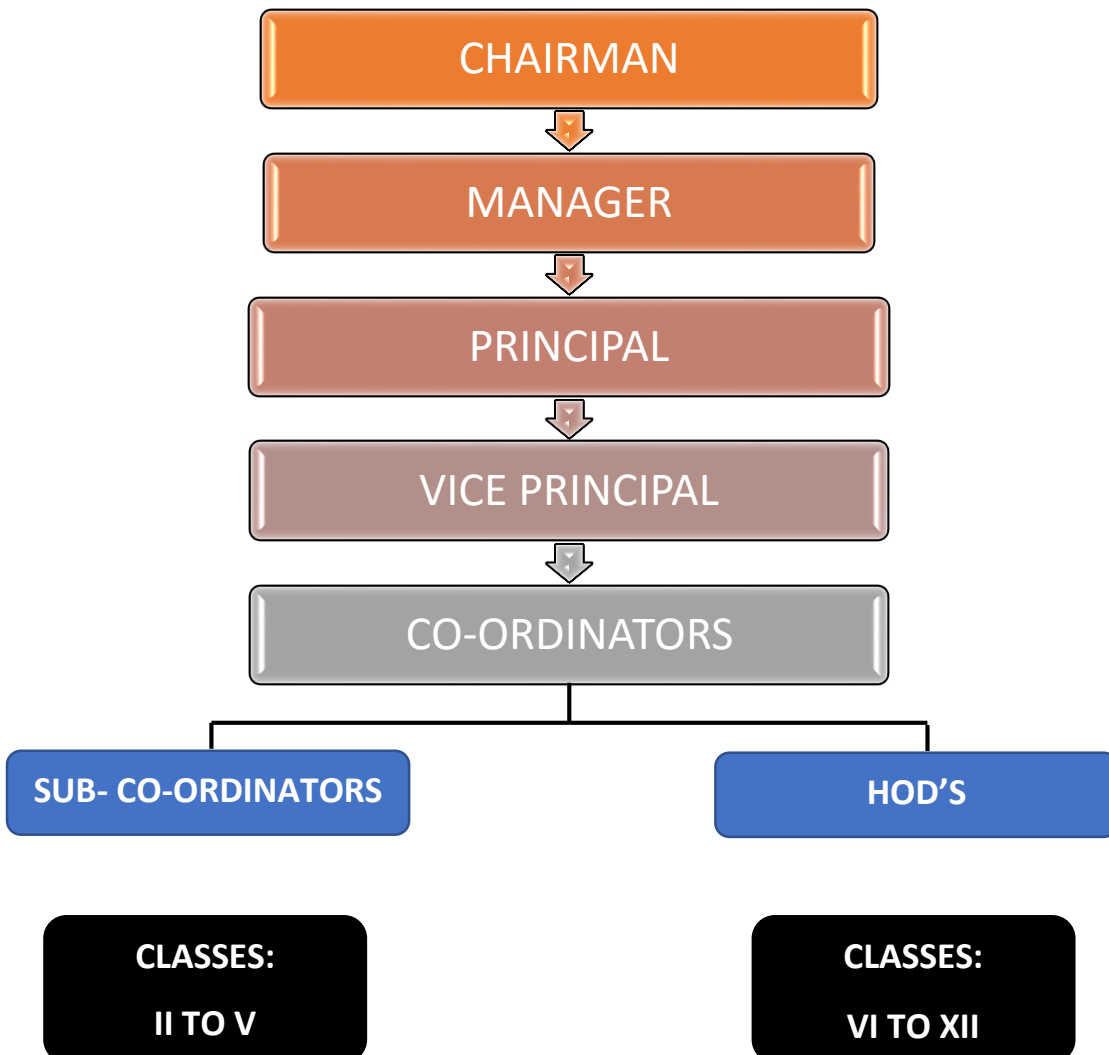
**MESCO PUBLIC SCHOOL, AMROHA**

# **HIERARCHY**

**OF**

**RESPONSIBILITIES**

**SESSION: 2020-21**



## ADVISORY COMMITTEE

TO LOOK AFTER THE WELFARE OF THE STAFF ESPECIALLY-  
WOMEN

CHILD AND SEXUAL ABUSE

MRS. SADIA  
NIZAM

MS. NISHAT

MR. NAEEM  
UDDIN KHAN

MRS. AZRA  
SIDDIQUI

## ANTI-BULLYING COMMITTEE

HON'BLE MANAGER SIR

PRINCIPAL

MRS. SADIA NIZAM  
CLASS XI, XII

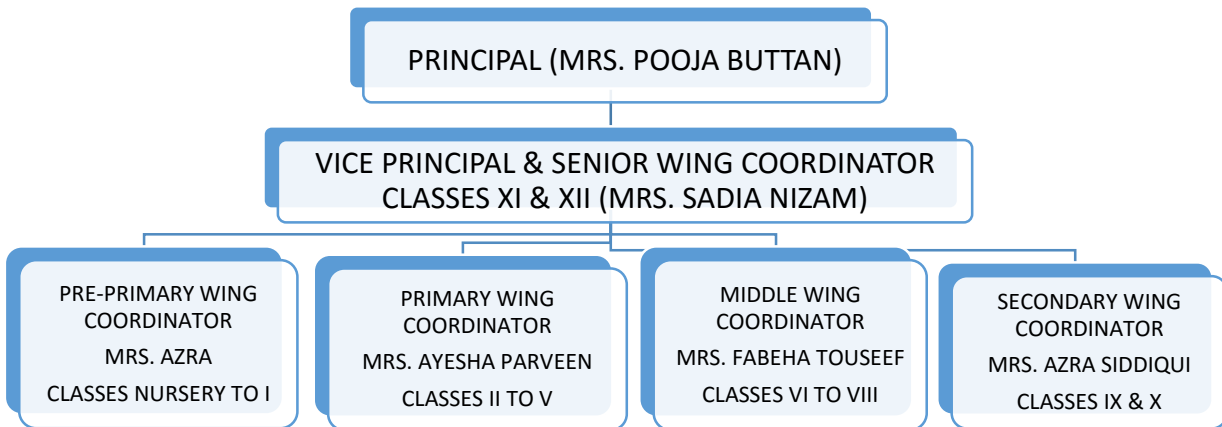
MRS. AZRA SIDDIQUI  
CLASS IX,X

MR. FAHEEM SIDDIQUI  
CLASS VI TO VIII

MR. ARSHAD  
CLASS II TO V

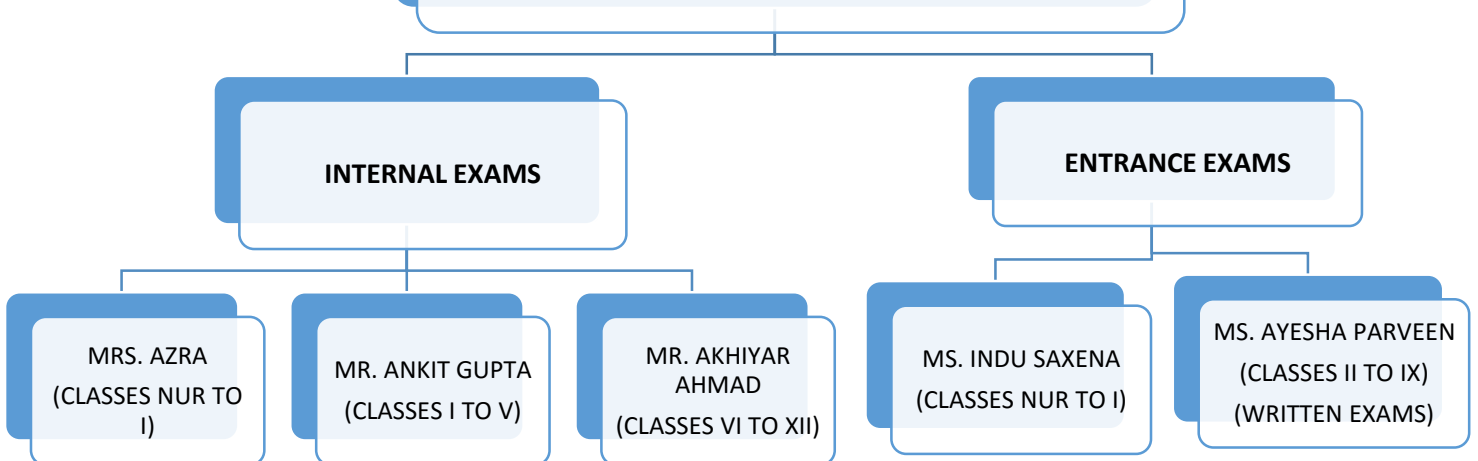
MRS. INDU SAXENA  
CLASS NUR TO I

# HIERARCHY



# EXAMINATION

## EXAMINATION INCHARGES



# LIBRARY

LIBRARY COMMITTEE

MS. SHAHNAZ

MS. KANEEZ FIZZA

## TIME TABLE AND ARRANGEMENTS

MR. ANKIT GUPTA  
MR. MOHAMMAD TAYYAB

## TEACHER'S DIARY

HODs

CO-ORDINATOR

PRINCIPAL

## TRANSPORT

WILL REPORT TO MR. ASHHAR TAUSEEF

COORDINATOR, MR. ANKIT GUPTA,  
[NEW PTI]

ASSISTANT COORDINATOR, MS. GULAFSHA

MR. SHAHBAZ HAIDER

# DISCIPLINE

CO-ORDINATORS, MR. FAHEEM SIDDIQUI & MS. GULAFSHAN

## MEMBERS



## ACTIVITIES

### ACTIVITY INCHARGE

MS. AFREEN SIDDIQUI

### EXCURSION INCHARGE

MR. VAMIS MASHKOOR  
MR. MOHAMMAD TAYYAB

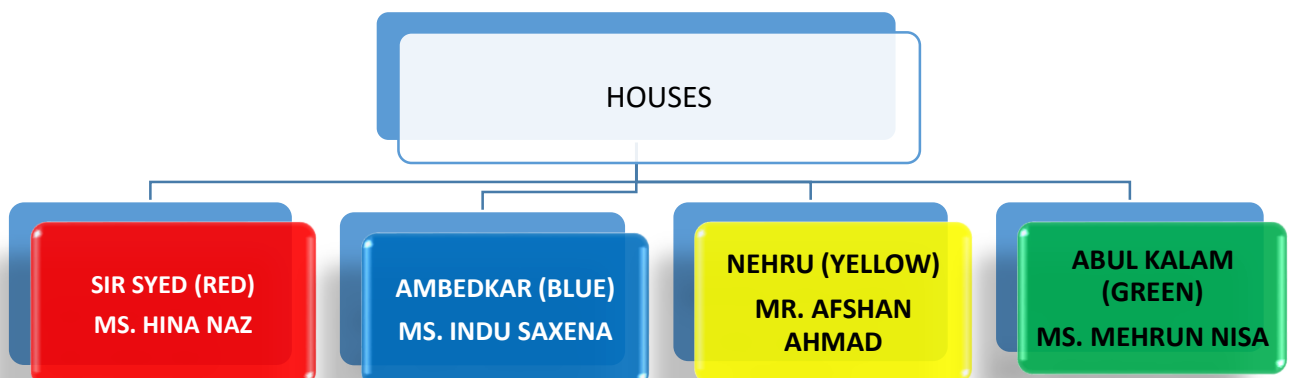
### ASSEMBLY

MS. SABIHA HABIB  
[NEW PTI],  
MS. GULAFSHA

### PRESS REPORT

MS. TANVEER JAMAL  
MR. ASAD

## HOUSES



**SIR SYED HOUSE (RED)**

S.NO.	TEACHERS' NAMES	INCHARGE
1	MS. HINA NAAZ	INCHARGE
2	MS. AZRA SIDDIQUI	ENGLISH
3	MS. SANA MALIK	ENGLISH
4	MS. TANVEER JAMAL	HINDI
5	MS. REHNUMA PARVEEN	PREP
6	MR. MOHD TAYYAB	MATHS
7	NEW PGT CHEMISTRY	SCIENCE
8	MS. SABIHA SHEHNAZ	SOCIAL SCIENCE
9	MR. USMAN ANSARI	RT
10		URDU
11	MS. SHEHNAZ	LIB

**AMBEDKAR HOUSE (BLUE)**

S.NO.	TEACHERS' NAMES	INCHARGE
1	MS. INDU SAXENA	INCHARGE
2	MS. AZRA	ENGLISH
3	MR. AZEEM UDDIN	ENGLISH
4	MR. ARSHAD	URDU
5	MS. FAISAL AHMED SIDDIQUI	MATHS
6	MS. HUMA BABY	SCIENCE
7	MS. NISHAT NAQVI	SOCIAL SCIENCE
8		COMPUTER
9	MS. KANEEZ FIZZA	PREP
10		PREP
11	MS. SAMIRA RIZVI	HINDI

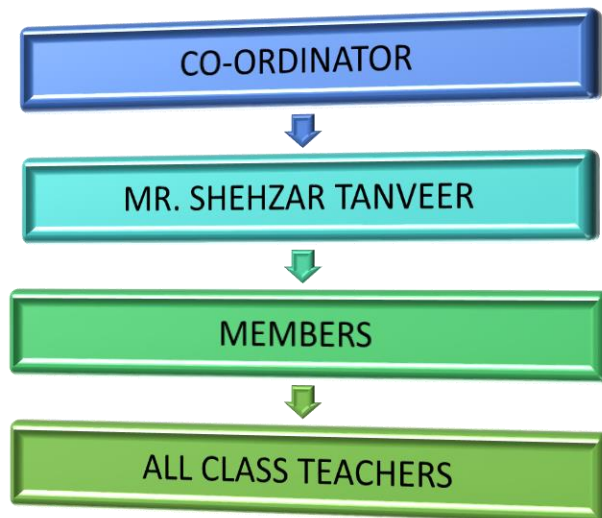
**ABUL KALAM HOUSE (GREEN)**

S.NO.	TEACHERS' NAMES	INCHARGE
1	MS. MEHRUN NISA	INCHARGE
2	MS. FABEHA TOUSEEF	SCIENCE
3	MS. RUBY RASTOGI	HINDI
4	MS. SANA AMBER	URDU
5	MR. FAHEEM SIDDIQUI	MATHS
6	MR. NAEEM UDDIN KHAN	SCIENCE
7	MS. SHAMAILA JAMAL	SOCIAL SCIENCE
8	MS. GULNAZ	PREP
9	MS. RAZIA KHAN	PREP
10	MS. REHNUMA	PREP
11		ENGLISH

**NEHRU HOUSE (YELLOW)**

S.NO.	TEACHERS' NAMES	INCHARGE
1	MR. AFSHAN AHMED	INCHARGE
2	MS. AYESHA PARVEEN	ENGLISH
3		ENGLISH
4	MS. POONAM TANEJA	HINDI
5	MR. MAHIR HUSSAIN	URDU
6	MR. AKHIYAR	MATHS
7	MR. VAMIS MASHKOR	SOCIAL SCIENCE
8	MS. SHUBHI	COMPUTER
9	MS. KANEEZ FIZZA	PREP
10	MS. ZEBA NOOR	PREP
11	MS. NEHA PARVEEN	URDU

## HYGIENE & GENERAL TURNOUT OF STUDENTS



# HOUSE KEEPING

WILL REPORT TO MR. ASHHAR TAUSEEF

CO-ORDINATOR



MR. ASAD RAZA

GROUND	<ul style="list-style-type: none"><li>• MS. GULAFSHA</li><li>• [NEW PTI]</li></ul>
DUSTER AND MARKER	<ul style="list-style-type: none"><li>• MR. ASAD RAZA</li></ul>
CLASS ROOMS	<ul style="list-style-type: none"><li>• CLASS TEACHERS</li></ul>
STAFF ROOMS	<ul style="list-style-type: none"><li>• 1ST FLOOR: MS. RUBY RASTOGI &amp; MS. NEHA</li><li>• 2ND FLOOR: MR. VAMIS &amp; MR. USMAN</li></ul>
GARDEN	<ul style="list-style-type: none"><li>• MR. ANKIT KUMAR</li><li>• [NEW PTI]</li></ul>
RECEPTION	<ul style="list-style-type: none"><li>• MS. INSHA NAZ</li></ul>
AREA OUTSIDE BUILDING	<ul style="list-style-type: none"><li>• MR. ASHRAF ALI &amp; MR. ASAD</li></ul>

## WASHROOMS

NEAR NURSERY

- MS.INDU SAXENA
- MS ZEBAN NOOR

NEAR I - C

- MS. ARSHI TABASSUM
- MS. AAFIA SIDDIQUI

BOYS. GR. FLOOR

- MR. SHEHZAR
- MR. ARSHAD
- MR. PRADEEP

STAFF GR. FLOOR

- MS. REHNUMA
- MS. GULNAZ

STAFF 1<sup>ST</sup> FLOOR

- MS. SHAHNAZ
- MS. SHAMAILA JAMAL

GIRLS. 1<sup>ST</sup> FLOOR

- MS. RAZIA KHAN
- MS. HUMA BABY

BOYS 1<sup>ST</sup> FLOOR

- MR. MAHIR HUSSAIN
- MR. AFSHAN AHMED

GIRLS 1<sup>ND</sup> FLOOR

- MS. TANVEER JAMAL
- MS. NISHAT NAQVI

BOYS 1<sup>ND</sup> FLOOR

- MR. USMAN
- MR. FAISAL AHMAD

## SCIENCE CLUB

MR. AFSHAN  
AHMAD

[NEW PGT  
CHEMISTRY]

MR. MOHD  
TAYYAB

MR. FAHEEM  
SIDDIQUI

MS. HUMA  
BABY



# ATTENDANCE

MRS. AZRA  
(NUR TO I)

MRS. AISHA  
PARVEEN  
(I TO V)

MRS.  
FABEHA  
TOUSEEF  
(VI TO VIII)

MRS. AZRA  
SIDDIQUI  
(IX TO XII)

**ATT. REG.  
CHECKERS:  
INTERSECTION  
CLASS  
TEACHERES**

MS. KANEEZ  
FIZZA

MS.  
SHAHNAZ

MS.  
MEHRUN  
NISA

CREATIV  
E  
CLUB

[NEW PTI]

MS. GULAFSHA

MS. HINA  
NAZ

THOUGHT OF THE DAY, NEWS, HEADLINES ON THE BOARD

HOUSE INCHARGE

**IDENTITY CARDS**

**CO-ORDINATOR**

**MR. ASAD RAZA**

**I.T.**

**I.T. INCHARGE**

**COMPUTER LAB IN CHARGE**



**MS. SABA RAIS**

**MR. MOHD HAROON**

**MS. SHUBHI  
AGARWAL**

**NEW  
COMPUTER  
TEACHER**

**MS. AFREEN  
SIDDIQUI**